**Table 3-6** Project charter

**Project Title:** Project Management CogniMentor Project

**Project Start Date:** September 6 **Projected Finish Date**: December 10

**Budget Information**: The sponsor will allocated educate amount of fund for this project. The cost will be distributed according to need of specific area. Most of the cost will be allocated to the backend as well as the labour cost with an estimated total of 80 hours per week. This budget covers costs associated with project planning, development, testing, marketing, and other related activities. The budget is earmarked for diverse project-related expenses with the overarching aim of supporting the project's success by effectively managing costs across different project phases.

**Project Manager:** Anushka Saxena

**Project Objectives:** Develop the CogniMentor educational platform, offering templates, tools, and expert advice on technical subjects. It is trying to bridge the gap between students and online resources. Usually, students get distracted while searching for resources and sometimes do not get what they really want to look for. CogniMentor is a one and only platform that provide different courses, competitive exam help, 24/7 advisor, quizzes, previous year question papers, mock tests, videos, virtual classes, live doubt sessions, free libraries, competitions, roadmaps, strategy builder, progress tracker and many more resources under one roof. Provide free access to customers. Available both as an app and a website. It fulfills its tagline that is “Knowledge Navigation Beyond Boundaries”

**Main Project Success Criterion:** The central success criterion for the CogniMentor project is to achieve financial self-sustainability within one year of completion. Project is intricately tied to its ability to manage costs efficiently, generate consistent income, and achieve financial self-sustainability within the specified timeframe.

**Approach:**

* We will develop a user-centric survey to collect output for the website and app. Customers are the one who use these resources and their responses are essential to make it worth it. By ensuring the new platform aligns with their needs and expectations.
* Content Review is one of the important tasks to enhance the project and tailor it accordingly.
* Security Check is done to ensure safety of all the data and management. Conduct comprehensive research on software solutions for that.
* Consulting the Expert for the safety and security of the project and management.
* In adopting an iterative development approach, the idea is to continuously refine and enhance the CogniMentor platform by regularly seeking feedback from users. Instead of waiting until the end of the development cycle, this strategy involves incorporating user input throughout the entire process.

ROLES AND RESPONSIBILITIES (PARTIAL LIST)

**Name Role Position Contact Information**

|  |  |  |  |
| --- | --- | --- | --- |
| David Agnew | Sponsor | Seneca Polytechnic President | david\_agnew@senecacollege.ca |
| Anushka Saxena | Project Manager | Project Manager |  |
| Ayush Goyal | Software Developer | Software Developer |  |
| Preet Patel | Software Architect | Software Architect |  |
| Rostyslav Nykyforchyn | Quality Assurance | Quality Assurance Analyst |  |
| Harsh Trivedi | Software Designer | Software Designer |  |

**Sign-Off:** David Agnew**,** Anushka Saxena

**Comments:** (This is a big and evolutionary project in the world of online education which will take time to be available for people. Best developers, designers and teachers are working on it to help society by getting all kind of resources required for education under one roof), Anushka Saxena

From Schwalbe, K. (2019). Information Technology Project Management, p. 103.

**Name Role Position Contact Information**